PRiSM Webinar Application

Thank you for your interest in contributing to the growing PRiSM webinar library. In an effort to increase the diversity of webinar topics and presenters, we are instituting a semi-annual application process where members will be asked to submit ideas for webinar topics. While complete program ideas may be submitted, the Education Committee is able to facilitate any accepted submission on additional content ideas, speakers, and formatting.

For the submission to be considered, it must adhere to the following diversity checklist:

▢ Organizing committee and/or advisory board includes representation across: gender identities, underrepresented groups, diverse racial backgrounds and geographic regions

▢ Ensure gender is balanced within presentation types (especially keynotes), and across the overall program

▢ Program includes a wide range of presenters, across gender identities, racial groups, ability, and sexual orientation. If presentations are submissions-based, actively solicit proposals and submissions from underrepresented groups

▢ For the participant pool, ensure that a proportion of registration spots are reserved for participants across ethnic backgrounds, gender identities, and geographic regions

Above should also include representation across specialty, experience, and prior participation

Application Information

The Education Committee will be available to assist all submissions from early planning to presentation.

**Length:** Webinars have traditionally been 45-90 minutes. As we look to maximize our webinar interest, PRiSM has an interest in a full spectrum of content from short information updates to longer discussions.

**Format:** No specific format is required, and the Education Committee is looking to continue to vary formats to maximize audience participation and interest. Webinar formats that have been successful thus far includes:

* Traditional didactic/lecture format with multiple speakers and audience questions/answer session. Lectures may be live or pre-recorded, but some level of live audience interaction is preferred
* Journal club format, preferably with contributing authors available for live discussion with moderator and/or audience
* Demonstrations, workshops, podcast-style discussions, and other formats are also welcome

**Presenters:** Please be cognizant of the diversity statement linked above when planning speakers. Number of presenters will vary based on format submitted.

**Technology capabilities**: Technology involved will vary based on format. Traditionally webinars are held in a Zoom meeting format with pre-recorded and/or live sharing of slides, articles, videos, etc. Audience discussion can be live/open or guided through chat functions with moderators.

**Time/date:** Live webinars are typically held in the evening to maximize viewers. All webinars remain available online in the webinar archive at <https://www.prismsports.org/education/webinars>.

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Contact name:

Contact email:

Webinar title:

Webinar topic:

Webinar objectives:

1.

2.

3.

Webinar format:

Didactic/Lecture  Journal Club  Podcast  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Is/could this webinar be co-branded? Y/N If yes, with what organization?

Course summary:

Presenter names, designations (MD, ATC, etc) and emails\*:

|  |  |
| --- | --- |
| Name | Email |
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\* PRiSM suggests a minimum of 3 speakers to allow diversity across speaker, specialty, and topic. Webinars may benefit from additional speakers depending on format and plans for discussion.

Preliminary agenda: